

**GROWTH SCRUTINY COMMITTEE
AGENDA**

Wednesday 31st January 2018 at 1000 hours in the Council Chamber, The Arc, Clowne

Item No.		Page No.(s)
	PART 1 – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 3 rd January 2017.	3 to 5
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	6 to 12
6.	Update on Mapping of Garage and Industrial Sites.	Verbal Update
7.	Quality of Jobs in the District.	To be circulated
8.	Work Plan 2017/18.	13 to 16

PART B – INFORMAL

The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.

9. Review of Income Generation.

GROWTH SCRUTINY COMMITTEE

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, the Arc, Clowne, on Wednesday 3rd January 2018 at 1000 hours.

PRESENT:-

Members:- Councillors T. Alexander, G. Buxton, J. Clifton, T. Connerton, M. Dixey, P. Smith and S. Statter.

Officers:- S. Chambers (Communications, Marketing & Design Manager), L. Cheong (Scrutiny Officer – Acting) and A. Bluff (Governance Officer).

Councillor J. Wilson in the Chair

0505. APOLOGIES

Apologies for absence were received on behalf of Councillors A. Anderson and P. Barnes.

0506. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0507. DECLARATIONS OF INTEREST

There were no declarations of interest made.

0508. MINUTES – 15TH NOVEMBER 2017

Moved by Councillor P. Smith and seconded by Councillor T. Connerton

RESOLVED that the Minutes of a Growth Scrutiny Committee held on 15th November 2017 be approved as a true record.

0509. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and items to be considered in private document.

Moved by Councillor M. Dixey and seconded by Councillor G. Buxton

RESOLVED that the List of Key Decisions and items to be considered in private document be noted.

GROWTH SCRUTINY COMMITTEE

0510. UPDATE ON THE COUNCIL'S BUSINESS WEBSITE FROM THE COMMUNICATIONS, MARKETING AND DESIGN MANAGER

The Communications, Marketing and Design Manager provided a presentation to the meeting which updated Committee on the Council's proposed new business web pages.

The business web pages were aimed at encouraging businesses to locate and invest in the District and included information on key statistics, funding and investment opportunities, key points of interest with maps which provided links to details of business parks / sites and contacts. The pages would include videos and also quotes from businesses in the District that the Council already engaged with. It was hoped to launch the web pages at the end of January 2018.

Members felt that as the District had the M1 motorway running through it with four separate junctions, as well as good rail and air connections, these should be highlighted more on each of the pages - to fall in with this, the heading 'Discover Bolsover District' could be changed to 'Discover Bolsover District Connects'.

A Member raised concern that under the heading of 'Investment Opportunities', the former Coalite site's profile needed to be raised and described more as a prominent business site rather than one just for 'general industrial and storage', like the Markham Vale site.

The Communications, Marketing and Design Manager agreed to raise Member's comments and concerns with the relevant officers in the Economic Development team.

Members thanked the Communications, Marketing and Design Manager for the update on the business web pages.

0511. QUALITY OF JOBS IN THE DISTRICT – SUGGESTION FOR A MINI REVIEW

The Scrutiny Officer (Acting) suggested that Committee consider undertaking a mini review on the quality of jobs in the District.

Members agreed that as the District was in such close proximity to the M1 motorway, it naturally attracted a lot of distribution type jobs.

Following a lengthy discussion, Members agreed that the issue of attracting businesses into the District was wider than just the type of jobs that were currently available. Members felt that the image of the District needed seriously addressing, especially the street scene, which was unattractive with litter, fly tipping and weeds. Education establishments were also required for higher education and good skills for jobs as it was understood that there was currently no sixth form provision in the District. Chesterfield College, which had been partly based in Clowne, had closed in 2013. A Member noted that it had been previously suggested that an education establishment could be based at the former Coalite site.

Members suggested that a mini survey be carried out with regional businesses to ask them to identify the skills they would require for the future; any changes in work patterns

GROWTH SCRUTINY COMMITTEE

and what was needed to facilitate them; also, if any relevant training identified could be carried out locally and immediately, including apprenticeships.

Members agreed to focus on three topics for the mini survey;

1. Local business facilities – what would be of interest to businesses?
2. Work skills – what would regional businesses need in the next 10-15 years? (it was suggested that the LEP would have information relating to this).
3. What could the Council do to influence outcomes, for example, business start-ups? For businesses already sited in the District, how could the Council encourage them to move more of their business operation into the area, e.g., their headquarters?

In relation to number 2 above, a Member suggested that local Job Centres be contacted to ascertain statistics and the types of quality jobs available in the District. The website 'Indeed' would also provide similar information. A representative from a Job Centre could also be invited to provide a presentation.

Members requested that the Scrutiny Officer (Acting) look into devising a mini survey based on the three topics above and sources information on job skills to circulate to the meeting on 31st January.

Moved by Councillor J. Wilson and seconded by Councillor P. Smith
RESOLVED that the Scrutiny Officer (Acting),

- a) devises a mini survey based on the three topics as listed above,
- b) sources information on job skills to circulate at the meeting on 31st January 2018.

(Scrutiny Officer (Acting))

0512. WORK PLAN 2017/18

Committee considered their work plan 2017/18, which would be updated with items raised at this meeting.

Moved by Councillor S. Statter and seconded by Councillor P. Smith
RESOLVED that the work plan 2017/18 be updated,

The meeting concluded at 1107 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 19th January 2018

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance, Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader
Councillor M. Dooley – Deputy Leader
Councillor S.W. Fritchley
Councillor B.R. Murray-Carr
Councillor K. Reid
Councillor M.J. Ritchie
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The remaining dates for meetings of Executive in 2017/18 are as follows:

2018 - 19th February
 5th March
 23rd April
 21st May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Medium Term Financial Plan	Executive	February 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Assistant Director – Finance and Revenues & Benefits	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
Medium Term Financial Plan	Executive	February 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Assistant Director – Finance and Revenues & Benefits	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
Land at Park Avenue, Glapwell	Executive	February 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Assistant Director – Property and Estates	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
The Local Plan and the Local Development Scheme	Executive	February 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Chief Executive Officer	Yes – Affects two or more wards in the District	Open
Invest to Save – LED Lighting	Executive	February 2018	Report of Councillor M. Dooley – Deputy Leader and Portfolio Holder for People and Places	Assistant Director – Property and Estates	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
Strategic Alliance – Senior Management Team Review – Recommendations	Executive	February 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Chief Executive Officer	No	Exempt – Paragraphs 1, 3 & 4

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
HCA Funding Agreement	Executive	February 2018	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Strategic Planning and Regeneration	Assistant Director – Property and Estates	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open

SCHEDULE

SCHEDULE 12A

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
 2. Information which is likely to reveal the identity of an individual.
 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
 6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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Growth Scrutiny Committee

Work Programme – 2017 – 2018

Vision: to enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District

Corporate Aim: Unlocking our Growth Potential

Date of Meeting	Items	Lead Officer	Notes
14th June 2017	<ul style="list-style-type: none"> • Setting the work plan 	Scrutiny Officer	
26th July 2017	<ul style="list-style-type: none"> • Quarter 1 – Performance Update • Planning for the future – growth in Bolsover District • Website Demonstration 	Kath Drury, Information, Engagement and Performance Manager Portfolio Holder – Efficiency & Business Development Scott Chambers, Communications and Marketing Manager	
20th September 2017	<ul style="list-style-type: none"> • BDC Website – to receive an explanation for the delay in data being available for the new website, resulting in delays to the launch. • Concerns regarding an extension to the target date for the Local Plan submission and the consequences to the authority of an extension 	James Arnold – Assistant Director, Planning and Environmental Health James Arnold – Assistant Director, Planning and Environmental Health	
18th October 2017	<ul style="list-style-type: none"> • Planning for the future – Growth in Bolsover District. Discussion with the Leader • Business Growth update • Review work 	Leader – Strategic Planning and Regeneration	Tourism – what BDC is doing

15th November 2017	<ul style="list-style-type: none"> • Quarter 2 – Performance Update • Growth Performance Indicators • Quarterly Growth Update • High Street Regeneration update 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Dan Swaine, CEO</p> <p>Cllr Fritchley</p>	
3rd January 2018	<ul style="list-style-type: none"> • Update on BDC Business Website • Review work 	<p>Scott Chambers, Communications Manager</p>	
31st January 2018	<ul style="list-style-type: none"> • Update on mapping of garage and industrial sites • Review work 	<p>Grant Galloway, JAD Property & Estates</p>	
28th February 2018	<ul style="list-style-type: none"> • Quarter 3 – Performance Update 	<p>Kath Drury, Information, Engagement and Performance Manager</p>	
4th April 2018	<ul style="list-style-type: none"> • Quarterly Growth Update 	<p>Dan Swaine, CEO</p>	

2nd May 2018	<ul style="list-style-type: none"> • Quarter 4 – Performance Update • Growth Performance Indicators • Quarterly Growth Update 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Dan Swaine, CEO</p>	
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Growth Scrutiny Committee Membership – 10 Members

Councillors: - T. Alexander, A. Anderson, P. Barnes, J. Clifton, T Connerton, G. Buxton, M. Dixey, P Smith, S. Statter, & J Wilson

To be included in the work plan:

- Identifying sites for growth – January 2018

v2. 11.10.17 LC

v.3 15.12.17 LC

v.4 12.01.18 LC